



**April 2009**

## ***EXPERIENCED PILOTS***

An International Civil Aviation Organisation (ICAO) based Commercial Pilot Licence (CPL) and a Single Engine Command Instrument Rating with appropriate aviation medical certificate is the minimum licensing requirement for all pilot positions. Pilots will carry out flying duties under the leadership of the Chief Pilot. These pilots are required to have a minimum of 500 hours total flight time with appropriate experience or ratings as necessary. Pilots are usually required to spend some nights away from base each month to complete planned flights. Pilots with less than the required experience are encouraged to express their interest.

- Several positions based in Papua New Guinea. Some positions are available to pilots with minimal experience. Other positions require more than the minimum experience requirements.

## ***FLIGHT TRAINING CENTRE INSTRUCTOR***

The post holder will need to be at least Grade 2 (or equivalent) with preferably a minimum of one term of service in a MAF Operational Programme. They will need to hold, or have held, a Command Instrument Rating together with an Instrument Training Approval on their Grade 2 Instructor Rating, or have MAF Programme Check and Training experience in Instrument Rating Training and/or Renewals.

Persons with less than these qualifications, but who are working towards them are encouraged to express their interest.

- One Position based at Coldstream, Victoria, Australia.

## ***AVIATION TRAINING CENTRE MANAGER PNG***

The Chief Flying Instructor is responsible to the Chief Pilot for all the operations of the Aviation Training Centre, to maintain high standards and discipline within the Aviation Training Centre and to see that all CAA requirements for all flying training activities are appropriately met. This position is currently available for one year to cover leave of absence.

- One Position based at Mt.Hagen PNG.



## ***REGIONAL SUPPORT ENGINEER***

Responsible for the management of the aviation maintenance team, and the overall maintenance operation. The post-holder must be able to demonstrate extensive aviation maintenance experience, have management or supervisory training or experience, plus the competencies necessary to take on this leadership role. Duties will include maintenance operation budgeting, hangar and stock control and supervision of other aviation maintenance staff. This position will also involve touring to other MAF SE Asian programmes to provide engineering support.

- One position based in Dhaka, Bangladesh working on an amphibian C208 aircraft with touring to work on GA8 aircraft in other regional programmes.

## ***ENGINEERING MANAGER PAPUA NEW GUINEA***

Responsible to the Programme Manager, the Engineering Manager will provide management, oversight and direction to the MAF PNG engineering team, working with the Chief Engineer and in liaison with the Maintenance Controller. This includes developing and maintaining a supervisory management framework with staff to provide a structure to both monitor performance and mentor.

Required: Engineering Licence coverage in all fleet aircraft; management and cross-cultural experience essential, with demonstrated ability in successful cross-cultural interpersonal relationships to achieve stated goals.

- One position based in Mt Hagen, Papua New Guinea.

## ***EXPERIENCED ENGINEERS***

An International Civil Aviation Organisation (ICAO) based aviation maintenance licence is the minimum licensing requirement for all aviation maintenance vacancies. The post-holder must be able to demonstrate practical aviation maintenance experience. They will work closely with the Chief Engineer as a part of the maintenance team working on single piston and/or turbine engine aircraft. Duties include performing aircraft maintenance in accordance with appropriate standards and practices, supporting the effective performance and development of the aviation maintenance team and completing certification and documentation of work as required.

- Two positions based in Mareeba, Australia.
- Two positions based in Mt Hagen, Papua New Guinea.
- Two positions based in Arnhem Land, Australia.



## ***BUILDING AND PROPERTY MAINTENANCE MANAGER***

The person we require will be suitably experienced to supervise the maintenance and repair of all MAF properties in Arnhem Land.

The person we require will be experienced in the building or a related industry, have the ability to work in a team, and have a desire to work cross culturally. Experience in training others would be an advantage, but not essential.

- One Position based in Arnhem Land, Northern Territory.

## ***FINANCE MANAGER***

Responsible for the accounting of one or more MAF programmes located in the Asia Pacific region. Duties will include the preparation of monthly management accounts, preparation of supporting reconciliations at year end, and preparation of annual budgets and ad-hoc reports as requested by the various Programme Managers. The successful applicant must be qualified in accounting and able to demonstrate experience in the field of accountancy.

- One position based in Papua New Guinea - for PNG the post holder must hold a current CPA or CA qualification.

## ***HOME-SCHOOL SUPPORT TEACHER***

This teacher will be responsible for providing regular support for missionary families who are using correspondence schooling in a home-schooling environment. This role will require the post holders to travel and spend time with MAF families at outstations.

The teacher will work closely with parents and students in their individual home school environment to assist students in learning and provide support for parents in achieving excellence in their educational role.

- One position based in Mount Hagen, Papua New Guinea.



### ***HOSTEL PARENTS***

To provide care for the children of parents whose work assignment and location, makes it necessary for them to place their children in a children's hostel where they have access to schooling.

A mature married couple is required who will engender the maintenance of a home atmosphere, caring for the physical, social, and spiritual needs of the children.

- One position based at Ukarumpa, E.H.P., Papua New Guinea.

### ***TREE TOPS LODGE: ASSISTANT MANAGERS***

Full-time live-in Assistant Managers required for Tree Tops Lodge Cairns, which provides accommodation for missionaries and the interested public. A joint venture of MAF Australia (Mission Aviation Fellowship) and Wycliffe Australia, Tree Tops Lodge requires a full-time husband and wife team to take up the role of Assistant Managers to commence early 2010.

Applicants will need general maintenance and gardening skills, and both will need office and computer skills. A reasonable level of physical fitness is required for both, and the ability to work as in a team environment is essential. The position has a fixed roster, which includes weekends and some evenings.

The successful applicants would need to raise financial support. Housing is provided in a comfortable a/c three bedroom residence.

- One position based in Cairns, Far North Queensland.

**Successful applicants for the above positions will need to meet the requirements for MAF International Staff Membership. If you are a current member of staff and interested in applying for any of these positions, please contact your Programme/Support Department Manager or:**

**The Recruitment Manager at MAF in Australia. Write to MAF at PO Box 1099, Cairns, Queensland, 4870 or Tel:0740461300 or email [personnel@maf.org.au](mailto:personnel@maf.org.au)**



## ***IT CONSULTANT CRMF***

The applicant will have broad experience in computer hardware, software, network administration including wireless networks. Experience in running an e-mail server is desirable as would Linux experience. Good communication skills and the ability to train National staff will be necessary for this role.

## ***ELECTRONICS TECHNICIAN CRMF***

One position based at the Christian Radio Missionary Fellowship base in Goroka, Papua New Guinea. The post-holder will have a good general knowledge of electronics and fault finding as well as component repair capabilities. In addition, the applicant will be required to train national workers.

## ***ADMINISTRATION SUPERVISOR CRMF***

One position based at the Christian Radio Missionary Fellowship base in Goroka, Papua New Guinea. The post-holder will have experience in office administration and have knowledge and experience of Quickbooks and Quickbooks point of sale. An understanding of accounting is desirable together with good communication skills and the ability to train National Staff.

**Applications or enquiries should be sent to Sheila Stewart, CRMF Ministry Co-ordinator. Email address: [crmf-aust@maf.org.au](mailto:crmf-aust@maf.org.au)**